

**FORM "A"**  
[See sub-rule (1) of rule 3]

**NOTICE OF OPENING**

1	Name and address of the Establishment	<u>Kotak Mahindra Bank Ltd</u> <hr/> <hr/> <hr/> <div>City _____ Pincode _____ State _____</div>
2	Name and designation of the Employer	<div>Name Branch Manager _____ Address _____</div> <hr/> <hr/> <div>City _____ Pincode _____ State _____</div>
3	Number of persons employed	
4	Maximum number of persons employed on any day during the preceding twelve months with date	
5	Number of employee covered by the Act	
6	Nature of industry	Banking
7	Whether seasonal	No
8	Date of Opening	
9	(a) Details of Head Office Number of employees	Kotak Mahindra Bank 38, Nariman Bhavan 227, Nariman Point, Mumbai 400 021. Total number of employees 5198
	(b) Details of other branches	In addition to this branch there are _____ branches in other states of India.

I verify that the information furnished above is true to the best of my knowledge and belief.

**Authorised Signatory**  
Kotak Mahindra Bank Ltd.

Place :  
Date :

To  
Controlling Authority under Payment of Gratuity Act, 1972 &  
Asst. Labour Commissioner (Central)  
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